

**PUBLIC WORKS DEPARTMENT SECRETARIAT,
Govt of NCT of Delhi,
3rd FLOOR, MSO BUILDING, IP ESTATE, ITO, NEW DELHI-02**

F.10(87)/PWD-I/Admin/Circulars/2018/V.II/ 11352-11357 Dated: 11/11/2025

OFFICE ORDER

Sub: Implementation of Biometric Attendance System in the Department.

It is hereby informed that the *Biometric Attendance System* has been installed in the PWD Secretariat. All regular officers/officials are required to mark their attendance through the biometric system regularly.

This issues with the approval of Addl. Chief Secretary, PWD.



(S. P. GUPTA)

DEPUTY SECRETARY (ADMN.)

F.10(87)/PWD-I/Admin/Circulars/2018/V.II/ 11352-11357 Dated: 11/11/2025

Copy for information to: -

1. PS to ACS (PWD), 3rd Floor, MSO Building, IP Estate, New Delhi.
2. PS to Spl. Secretary-I (PWD), 3rd Floor, MSO Building, IP Estate, New Delhi.
3. PS to Spl. Secretary-II(PWD), 3rd Floor, MSO Building, IP Estate, New Delhi.
4. All Officers/officials of PWD Secretariat, MSO Building, IP Estate, New Delhi.
5. System Analyst for uploading the same on website.
6. Guard File.



(S. P. GUPTA)

DEPUTY SECRETARY (ADMN.)